Internal regulation
University of Ss. Cyril and Methodius in Trnava
22/2021

Criteria for evaluating the fulfillment of the conditions for obtaining the scientific-pedagogical title of associate professor and professor at the University of Ss. Cyril and Methodius in Trnava

The criteria for evaluating the fulfillment of the conditions for obtaining the scientific-pedagogical title of associate professor and professor at the University of Ss. Cyril and Methodius in Trnava (hereinafter referred to as "the criteria") are issued in accordance with § 12 par. 1 letter h), i) and § 77 par. 1, 2, 3, and 4 of Act no. 131/2002 Coll. on Higher Education Institutions and amendments and supplements to certain acts, as amended (hereinafter referred to as the "Higher Education Institutions Act"), § 23 par. 7 letters c) and d) of Act no. 269/2018 Coll. on ensuring the quality of higher education and on amending and supplementing certain laws as amended, Decree of the Ministry of Education, Science, Research and Sport of the Slovak Republic no. 246/2019 Coll. on the procedure for obtaining scientific-pedagogical titles and art-pedagogical titles associate professor and professor, Standards for the habilitation proceedings and proceedings for the appointment of professors 2020, the Principles of the Selection Procedure for Filling the Positions of University Teachers, Positions of Researchers, Positions of Professors and Associate Professors, and Positions of Senior Employees of the University of Ss. Cyril and Methodius in Trnava is part of the internal quality assurance system for higher education at the University of Ss. Cyril and Methodius according to § 15 par. 1 letter b) of the Act on Higher Education Institution. [1]. These criteria are part of the Internal Quality Assurance System for Higher Education at the UCM and contain rules according to a special regulation[2].

§ 1
General criteria for obtaining the title of associate professor

1) The scientific integrity of the candidate is a primary requirement, consisting of consistent adherence to the highest professional and moral standards, transparency, conducting research critically and without bias, and absolute integrity in the practice, teaching, and administration of science. Its opposite is scientific dishonesty and untrueness.
2) The candidate's creative activity is relevant in terms of fulfilling the mission of the UCM, especially in relation to the goals and outcomes of education within the field of study.
3) Ensuring profile study subjects within the field of study to which the field of habilitation proceedings and inauguration proceedings is assigned.
4) The results of creative activity in the relevant field(s) of study to which the field of habilitation proceedings and inauguration proceedings is assigned in the minimum scope and at least at the national level with the prospect of achieving an internationally recognised level according to the Methodology for the Evaluation of Creative Activities.

§ 2
Specific criteria for obtaining the title of associate professor

1) For the candidate to obtain the title of associate professor the UCM requires the following:
   a) a third-level university degree,

[1] Act No. 131/2002 Coll. on Higher Education Institution and on amendments to certain laws as amended (hereinafter referred to as the "Higher Education Institution Act")
[2] 3 par. 3 letters k) Act no. 269/2018 Coll. on Ensuring theQuality of Higher Education and amending Act no. 343/2015 Coll. on Public Procurement and on the amendment of certain laws, as amended

b) current scientific and pedagogical or artistic and pedagogical activity in the relevant field of the habilitation proceedings or inauguration proceedings at the university,
c) practice and results in the performance of tasks in the field of higher education in the scope, structure, and quality corresponding to international practices and specificities in the respective field of habilitation proceedings and inauguration proceedings, in particular: delivering lectures of selected chapters, seminars, and exercises, student assessment, supervising and opposing theses, creating study materials, consulting with students, organising field trips and professional practice for students, etc.,
d) practice and results in the field of creative activities, in particular: participation in research, development, artistic or other creative activities of the department and publication of its results in the form of scientific works or artistic outputs or artistic performances or other outputs of creative activities in the number, structure, scope, intensity, degree of authorial input and quality corresponding to international practices and specific features in the relevant field of habilitation proceedings and inauguration proceedings,
e) an appropriate total amount of scientific publication outputs consisting of synthesizing scientific work of monographic character, which represents a contribution in the relevant field of study, of original peer-reviewed scientific papers published at home and abroad, with an appropriate proportion of works in the world language,
f) at least two scientific papers of category A and at least two scientific papers of category B according to the Methodology for the evaluation of creative activities[3], indicating the substantial contribution of the habilitant (scientific papers of category B may be replaced by scientific papers of category A),
g) proof that the applicant is recognised as a scientific personality in professional circles or as an artistic personality in artistic circles in the relevant field of the habilitation proceedings and inauguration proceedings, in particular, evidence of references to published scientific works or artistic outputs or performances or other outputs of creative activity in a number and structure corresponding to international practices and the specificities of the field of the habilitation proceedings and inauguration proceedings concerned (foreign and domestic, registered and not registered in citation databases),
h) fulfilment of other qualification requirements corresponding to international practices and the specificities of the field of the respective habilitation proceedings and inauguration proceedings.

2) UCM requires the applicant to demonstrate at least the same level of scope, intensity, quality, and recognition of his/her scientific, artistic, and other creative activity as was required of applicants in the relevant field of the habilitation proceedings and inauguration proceedings in the period preceding the date of entry into force of these criteria.

[3] Methodology for evaluation of creative activities.

3) By fulfilling the criteria, the applicant demonstrates that he/she has created a coherent scientific work in the relevant field of the habilitation proceedings and inauguration proceedings with his/her scientific works or has created a coherent work of art in the relevant field of the habilitation proceedings and inauguration proceedings with his/her artistic works and artistic performances.

§ 3
Obligatory criteria for obtaining the title of associate professor

Obligatory criteria for demonstrating pedagogical and scientific competence for obtaining the title of associate professor are set by the Scientific Board of the faculty, which has granted the right to carry out habilitation proceedings and appointment v in the relevant field of study.

§ 4
General criteria for obtaining the title of professor

1) The scientific integrity of the candidate is a primary requirement, consisting of consistent adherence to the highest professional and moral standards, transparency, conducting research critically and without bias, and absolute integrity in the practice, teaching, and administration of science. Its opposite is scientific dishonesty and untrueness.
2) The candidate's creative activity is relevant in terms of fulfilling the mission of the UCM, especially in relation to the goals and outcomes of education within the field of study.
3) Ensuring profile study subjects within the field of study to which the field of habilitation proceedings and inauguration proceedings is assigned.
4) The results of creative activity in the relevant field(s) of study to which the field of habilitation proceedings and inauguration proceedings is assigned in the minimum scope and at least at the national level with the prospect of achieving an internationally recognised level according to the Methodology for the Evaluation of Creative Activities.

§ 5
Specific criteria for obtaining the title of professor

1) For the candidate to obtain the title of professor the UCM requires the following:
   a) previous acquisition of a scientific-pedagogical degree or the artistic-pedagogical degree of associate professor,
   b) current scientific and pedagogical or artistic and pedagogical activity in the relevant field of the habilitation proceedings and inauguration proceedings at the university,
   c) experience and results in the performance of tasks in the field of higher education in the scope, structure, and quality corresponding to international practices and specificities in the relevant field of habilitation proceedings and inauguration proceedings, in particular: ensuring profile subjects of study, delivering lectures of selected chapters, seminars, and exercises, student assessment, supervising and opposing theses, creating study materials, consulting with students, organising field trips and professional practice for students, etc.,

d) practice and results in the field of creative activities, in particular: conducting research, development, artistic or other creative activities of the department and publishing their results in the form of scientific works or artistic outputs or artistic performances or other outputs of creative activities in the number, structure, scope, intensity, degree of authorial input and quality corresponding to international practices and specific features in the relevant field of habilitation proceedings and inauguration proceedings,
e) an appropriate total amount of scientific publication outputs consisting of synthesizing works of monographic character that represent a scientific contribution in the relevant field and of original peer-reviewed scientific works published both at home and abroad, with an appropriate proportion of works in the world language,
f) at least three scientific papers of category A and at least three scientific papers of category B according to the Methodology for the Evaluation of Creative Activities[4], indicating the substantial contribution of the inaugural candidate (scientific papers of category B may be replaced by scientific papers of category A),
g) proof that the applicant is recognised as a scientific personality in professional circles or as an artistic personality in artistic circles in the relevant field of the habilitation and inauguration procedure, in particular, evidence of references to published scientific works or artistic outputs or performances or other outputs of creative activity in a number and structure corresponding to international practices and the specificities of the field of the habilitation proceedings and inauguration proceedings concerned (foreign and domestic, registered and not registered in citation databases),
h) demonstration of international recognition of the applicant through written references from leading international experts from at least three different countries outside the Slovak Republic, confirming in the references that the applicant fulfils the requirements for holding the post of professor in an international context,
i) demonstration that he or she has influenced the development of the relevant field of habilitation proceedings and inauguration proceedings by establishing a scientific school or art school or an original, generally recognised group that builds on the outputs of his or her creative activity, generally by training at least one successfully completed doctoral student and supervising at least one other doctoral student after the doctoral examination in the field of study to which the field of habilitation proceedings and inauguration proceedings is assigned,
j) fulfilment of other qualification requirements corresponding to international practices and the specificities of the relevant field of the habilitation proceedings and inauguration proceedings.

2) UCM requires the applicant to demonstrate at least the same level, scope, intensity, quality, and recognition of his/her scientific, artistic, and other creative activity as was required of applicants in the relevant field of the habilitation and inauguration procedure in the period preceding the date of entry into force of these criteria.
3) By fulfilling the criteria, the applicant demonstrates that he/she has created a coherent scientific work in the relevant field of the habilitation and inauguration procedure with his/her scientific works or has created a coherent work of art in the relevant field of the

[4] Methodology for the evaluation of creative activities

habilitation proceedings and inauguration proceedings with his/her artistic works and artistic performances.

§ 6
Obligatory criteria for obtaining the title of professor

Obligatory criteria for demonstrating pedagogical and scientific competence to obtain the title of professor are set by the Scientific Board of the faculty, which has granted the right to carry out habilitation proceedings and appointment proceedings in the relevant field of study.

§ 7
Final provisions

1) Full fulfilment of the general, specific and obligatory criteria is a necessary condition for starting the process of obtaining the scientific-pedagogical or artistic-pedagogical title of associate professor and the scientific-pedagogical title or artistic-pedagogical title of professor at the UCM.
2) The UCM consistently and without exception complies with the generally binding regulations, valid and effective rules and procedures of habilitation proceedings and inauguration proceedings, and its own criteria for evaluating the fulfilment of the conditions for obtaining the scientific-pedagogical title or the artistic-pedagogical title of associate professor and the scientific-pedagogical title or the artistic-pedagogical title of professor.
3) The criteria for evaluating the fulfilment of the conditions for obtaining the scientific-pedagogical or artistic-pedagogical title of associate professor and the scientific-pedagogical or artistic-pedagogical title of professor are in accordance with generally binding regulations and are publicly accessible.
4) The Criteria for the evaluation of fulfilment of the conditions for obtaining the scientific-pedagogical title of associate professor and professor at UCM are binding regulations for the Criteria for the evaluation of the fulfilment of the conditions for obtaining the scientific-pedagogical title of associate professor and professor at the faculties of UCM that carry out habilitation proceedings and inauguration proceedings.
5) These criteria are valid from the date of their approval by the Scientific Board of the UCM in Trnava on 20 April 2021 and enter into force on 1 May 2021.

In the university town of Trnava, on 29 April 2021

prof. Ing. Roman Boča, DrSc.,
Rector and Chairman of the UCM Scientific Board

Criteria for evaluating the fulfillment of the conditions for obtaining the scientific-pedagogical title of associate professor and professor at the University of Ss. Cyril and Methodius in Trnava, including amendments and supplements, is published in the Slovak language and in other languages in which the UCM conducts its programmes, with the Slovak language text being considered the authentic text.